



MENSAH SARBAH HALL

RESIDENCY AGREEMENT

This residency agreement is entered into this.....day of.....in the yearbetween the MENSAH SARBAH HALL and admitted into the University of Ghana as a student or in statu pupillary (hereinafter referred to as the Hall Resident) on the other part.

1. In consideration of the Hall Resident's admission to the University and the payment of the residential user fee herein stipulated, and the due observance of the conditions herein contained, the University admits him/her into Mensah Sarbah Hall Room No. for the period of two semesters for the academic year.
2. **The Hall Resident hereby agrees to the following conditions:**
 - a) Use the room allocated to him /her for residential purposes only.
 - b) Pay the designated user fee or any adjustment herein promptly and in any case not later than 7 days after the fee becomes due.
 - c) Observe any rules and regulations that may be put in place from time to time by the University.
 - d) Accord the personnel whom the University may put in charge of the facility the greatest respect and comply with directives given from time to time.
 - e) Do not make any alterations to the facility whether of a temporary or permanent nature.
 - f) Do not cook or boil water in the room or any part of the facility except the places therein specified for such purposes.

- g) Do not engage in any activity that will deface the facility such as fixing posters, wallpapers or photographs on the walls of the facility whether in your assigned room or elsewhere in the Hall.
- h) Do not use any appliances or equipment in the rooms allocated or any other part of the facility whether electronic or otherwise without prior authorization in writing to the Hall.
- i) Do not park any vehicle in and around the facility except at the designated spots and with the prior approval from the University in writing.
- j) Do not engage in any act which amounts to nuisance and inconvenience to other users of the facility, neighbouring facilities or the University including drumming, whistling and noise making.
- k) Do not allow any unauthorized person(s) to live in the room assigned. Roommates who do not report “perchers” in their rooms would be asked to vacate the Hall.
- l) Do not allow “perchers” in the room, when caught you would be forfeit your residential status without a refund : (perches here means)
 - a. Subletting the room or bed to an unauthorized person at a fee
 - b. Subletting the room or bed to an unauthorized person without a fee
 - c. Allowing an unauthorized person to use the room or bed at a fee
 - d. Allowing an unauthorized person to use the room or bed without a fee
- m) Do not engage in any activity in or around the facility that amounts to a crime under the laws of Ghana. This includes the use of or dealing in narcotic drugs and other banned substances or harbouring any person or student at the University who engages in criminal activities.
- n) Vacate the rooms when the University is on recess unless expressly permitted at the absolute discretion of the University to remain therein and subject to prior payment in full of any user fee or rent that may be imposed by the University.
- o) Vacate the room allocated at any time when advised to withdraw from the University by the Registrar or any other duly authorized officer of the University.
- p) Pay a non-refundable deposit of fifty cedis (GH¢50.00) per semester against the loss/replacement of lock/key and/or damage to other facilities provided in the assigned room.

- q) Pay a deposit of forty cedis (GH¢40.00) for fridge/microwave per semester
- r) Do not trade/sell perishable or non-perishable items in the hall.
- s) Keep the washrooms clean at all times.
- t) Do your residential registration at the Hall in both semesters.

By signing this agreement, you agree to abide by these terms and conditions.

3. The Hall Resident further agrees that:

- I. Hall management reserves the right to always inspect the rooms and facility whether in the presence of the Hall Resident or not, save that as far as practicable or expedient the University shall endeavour to give prior notice of such inspection to the Hall Resident.
- II. Rooms will be inspected before recess and occupants will be liable for the cost of repair of the room that exceeds ordinary wear and tears.
- III. No collective decision taken by the Hall Residents shall supersede this agreement.
- IV. The decision of the Hall Management shall be final and binding on a student allocated a room in the Hall, from time to time if signature to this agreement.
- V. The Hall Management shall ensure that the Hall and all its conveniences are always maintained in reasonable condition and that complaints brought to its attention by the student are promptly attended to.
- VI. Breach of any of these regulations may result in the immediate revocation of his/her residential status.
- VII. Failure to report breach of any of these regulations by roommates to Hall management shall be considered an act of collusion and may result in the immediate revocation of the residential status of all occupants of the room.
- VIII. Where the residential status of a student is revoked, any rent that is due shall be fully paid and the resident shall forfeit any fees paid in advance.
- IX. **VISITORS** are not allowed into the Hall between the hours of **10:00pm and 8:00am**. Hall Assistants are mandated to use their discretion to always protect residents and University properties and have the right to refuse entry of visitors to the Hall.

Hall Master/Senior Tutor

Name:

Signature:

Date:

Student

Full name:

ID:

Signature

Date