



## MSH REGISTRATION FLOWCHAT

# REGISTRATION GUIDELINES

[WWW.MSH.UG.EDU.GH](http://WWW.MSH.UG.EDU.GH)

### STEP 1

- Go to MIS and accept residential allocation

### STEP 2

- Pay residential fee at the bank

### STEP 3

- Go to [msh.ug.edu.gh](http://msh.ug.edu.gh) and complete residential registration, and print and sign residential agreement form

### STEP 4

- Print 2 copies each of academic and residential registration from the MIS

### STEP 5

Attach these receipts:

- Residential fees,
- JCR dues,
- Non-refundable deposit,
- Fuel levy,
- Hall cloth,

### STEP 6

- Proceed to accounts office for verification

### STEP 7

- Go to Alumni office to be assigned bed

### STEP 8

- Proceed to Hall Assistants lounge to sign and take room key